

**KINGSTON
GENERAL
HOSPITAL
AUXILIARY**

ANNUAL REPORT

2018 – 2019



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AGENDA

114th KINGSTON GENERAL HOSPITAL AUXILIARY ANNUAL GENERAL MEETING

June 10, 2019

1. CALL TO ORDER
2. INTRODUCTION OF PAST PRESIDENTS IN ATTENDANCE
3. INTRODUCTION OF NEW MEMBERS PRESENT
4. INTRODUCTION OF GUESTS
5. MINUTES of the 113th ANNUAL GENERAL MEETING
6. TREASURER'S REPORT & FINANCIAL MOTIONS
 - 6.1 That the Financial Statements for the year ended March 31st, 2019, prepared by KPMG Chartered Accountants be accepted as printed
 - 6.2 That the unallocated 2018/2019 surplus revenue of \$511,921.87 be disbursed as follows:

Surplus as at March 31, 2019		\$511,921.87
Retained for working capital		<u>\$ 72,421.87</u>
Unallocated Surplus Funds		\$439,500.00
DISBURSEMENTS		
KGH DEPARTMENTS		
Social Work Patient Fund	<u>\$4,500.00</u>	
	\$4,500.00	\$ 4,500.00
Second Instalment of the Pledge		<u>\$435,000.00</u>
Total		NIL
 - 6.3 That the proceeds of the 2019 Teddy Bear campaign be used to purchase equipment for pediatric equipment at the KGH site of the KHSC as approved by the KGHA Board of Directors.
 - 6.4 That Wilkinson & Company Chartered Professional Accounts be appointed Auditors for the Financial year 2019-2020.
7. CHEQUE PRESENTATION
8. GREETINGS
9. ANNUAL REPORT
10. LUNCH
11. PRESENTATION OF AWARDS & CERTIFICATES
12. NOMINATING COMMITTEE REPORT
13. THANKS & ANNOUNCEMENTS
14. ADJOURNMENT

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KINGSTON GENERAL HOSPITAL AUXILIARY ANNUAL GENERAL MEETING

MINUTES OF 113th ANNUAL GENERAL MEETING

June 11, 2018

The 113th Annual General Meeting of the Kingston General Hospital Auxiliary was held on Monday June 11, 2018 at Minos Restaurant, Kingston. There were 37 members and 13 guests present.

1. CALL TO ORDER & ADOPTION OF THE AGENDA

The President, S. Fletcher, called the meeting to order at 11.00 a.m. and welcomed everyone. An addition to the agenda listed in the program was pointed out in that a motion was omitted under the Treasurer's report. The motion is included in the agenda listed in the Annual Report on Page 3. Due to the later arrival of Dr. Pichora and David O'Toole, the cheque presentation and Greetings listed as #7, and #8 in the agenda will be moved until after lunch. A motion to adopt the agenda as amended was made by G. Pivnick and seconded by B. Heeney. Motion carried. The President then asked everyone to observe a moment of silence in memory of those members who had died since the last Annual Meeting: Joan Adamson, Betty Allison-Waters, Marion Attack, Lois Campion, Katherine Crothers, Mary Perry and Joyce Schroeder.

2. PAST PRESIDENTS

The President welcomed and introduced the Past Presidents of the Auxiliary present at the meeting:

Sandy Thomas	1986 & 2013	Jean Fraser	2004
Hilda Lake	1994	Sandra Fletcher	2011
Alice Robertson	1996	Jenny Raymond	2016
Mary Lapeer	1998		

3. INTRODUCTION OF NEW MEMBERS PRESENT – New members since the last AGM who were in attendance were introduced by the Membership Convenor, L. Coull, and welcomed by the President. This was: J. Carstairs

4. INTRODUCTION OF GUESTS

S. Fletcher noted that due to prior commitments, Dr. David Pichora, KHSC CEO & President, David O'Toole, KHSC Board Chair will not be arriving until lunch. She introduced and welcomed David Pattenden, KHSC Board Directors Liaison and Sandra Carlton, KHSC Joint V.P. and Chief Human Resources Officer, Elizabeth Bardon, KHSC V.P. Mission, Strategy & Communications, Dave Bessant, HAAO S.E. Region Chair who brought greetings from the South East Region of HAAO, and Carol Hazell, President of KHSC Volunteer Services Hotel Dieu Hospital site. D. Pattenden thanked the Auxiliary for their hard work and said he was pleased to attend meetings as the Board Liaison.

5. MINUTES of the 112th ANNUAL MEETING

It was moved by B. Heeney, seconded by L. Coull, that the Minutes of the 112th Annual General Meeting held June 12, 2017 be accepted as printed in the Annual Report. Motion carried.

6. TREASURER'S REPORT

The Treasurer, Peter Ginn, presented the financial report. The unallocated surplus as of March 31, 2018 is \$474,935.81.

6.1 P. Ginn moved the acceptance of this report as prepared by KPMG. Seconded by M. Johnston. Motion carried.

6.2 P. Ginn moved, seconded by J. Fraser, that the Auxiliary pledge support of the Phase II redevelopment of the KGH site of the KHSC with a donation of \$2,500,000.00 over 7 years beginning the fiscal year 2017/2018. Motion carried.

6.3 P. Ginn moved and seconded by A. Robertson that the unallocated 2017/2018 surplus revenue of \$474,935.81 be disbursed as follows:

Surplus as at March 31, 2018	\$474,935.81
Retained for working capital	<u>\$ 70,935.81</u>
Unallocated Surplus Funds	\$404,000.00

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DISBURSEMENTS

KGH DEPARTMENTS

Social Work Patient Fund	<u>\$4,000.00</u>	\$ 4,000.00
	\$4,000.00	

First Instalment of the Pledge	<u>\$400,000.00</u>
Total	NIL

Motion carried.

6.4 P. Ginn moved, seconded by L. Coull, that \$10,000.00 from the Memorial Fund and \$8,000.00 from the HELPP Lottery funds be used towards the purchase of Staxi Chairs. Motion carried.

6.5 P. Ginn moved, seconded by H. Breck, that the proceeds of the 2018 Teddy Bear campaign be used to purchase equipment for pediatric equipment at the KGH site of the KHSC as approved by the KGHA Board of Directors. Motion carried.

6.6 P. Ginn moved, seconded by J. Fraser, that KPMG Chartered Accountants be appointed as Auditors for the KGHA for the Fiscal Year April 1, 2018 to March 31, 2019. Motion carried.

Denise Cumming thanked the KGH Auxiliary for their donation and pledge toward the redevelopment of the KGH site. The new facilities created will greatly enhance patient care and the work of KGH staff.

7. ANNUAL REPORT

The President presented the Annual Report and thanked the Auxiliary Assistant, Theresa Hill, for the work involved in preparing the report and thanked KHSC Printing department for its work in its presentation. Acceptance of the Report as printed was moved by B. Heeney, seconded by B. Arniel. Motion carried.

8. LUNCH - The meeting adjourned at 11:30 a.m. for lunch.

The meeting reconvened at 1:15 p.m.

9. CHEQUE PRESENTATION - A cheque was presented to David O'Toole, KHSC Board Chair and Dr. David Pichora, KHSC President & CEO, signifying the 2017/2018 contribution of \$451,400.00.

10. GREETINGS - David O'Toole, Chair of the KHSC Board of Directors, thanked the Auxiliary for their cheque today and their 7 year commitment to the redevelopment of KHSC, KGH Site, which will contribute to the quality of care in our community.

Dr. David Pichora, brought greetings from KHSC and thanked the Auxiliary for their work and commitment which has a supportive effect on patients and staff. He thanked the Auxiliary for their support of the redevelopment which will be a huge benefit to the Kingston Region. He communicated that the Ministry of Health and the City of Kingston were impressed with how well the plans for the redevelopment and integration had been organized and implemented.

11. PRESENTATION OF AWARDS

The President introduced B. Arniel, Chair of the Awards Committee, who then announced the awards, which were presented by the President with the assistance of Elizabeth Bardon. She noted that those who could not attend due to prior commitments will be presented with their awards at a later date.

Certificates of Appreciation

Members - Valerie Bond (Teddy Bear Campaign) and Helen Stowe (ICU, Bazaar)

Non-Members - Sheila Johnson, Colin McCue, Connie Schick, Doug Soutter, Judy Torrents and KGH Core Lab knitters - Natalie Thebault and Stephanie Tadema.

Outstanding Service Pins - Mary Johnston (Lottery Booth, Co-Paymaster), Susan Kennedy (Gift Shop) and Liliane Vanderhout.

HAAO Provincial Life Membership - Jenny Raymond (Leadership) and Gail Guest (Long Standing Service)

Honorary Life Membership - Kevin Blaney, Shirley Brunke and Gerda Paterson, who could not be at the meeting.

Honorary President - Barb Arniel (2nd Year)

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Mrs. J.C. Connell Award - Jean Fraser

Flowers and/or Gift Certificate: Kevin Blaney, Shirley Brunke, Jean Fraser and Gerda Paterson.

12. NOMINATING COMMITTEE REPORT

J. Raymond, Chair of the Nominating Committee, presented the list of those members who have agreed to serve on Council for the coming year. She thanked the members who have agreed to continue; named and thanked those who have completed their term.

13. ELECTIONS AND INSTALLATION – The President, as presiding Chair, discharged the current Board of Directors and presented the Proposed 2018-2020 Board of Directors as submitted by the Nominating Committee. This Committee is recommending that, in accordance with Article VII of the constitution, the new Board will serve a two year term. However, they also are recommending that they engage with the Board in a review of its structure in an active effort to ensure the sustainability of the KGHA. If the Auxiliary is to carry on its work, we need members to come forward and assume leadership roles. We are not alone in this situation as many Auxiliaries and Volunteer Associations are having difficulty in this respect. Please contact a member of the Nominating Committee if you are willing to step in to help continue the good work that we do.

Nominations were then requested from the floor and, there being none, the Board of Directors for 2018-2020 was declared elected. The new Board is as follows;

President	Sandra Fletcher	Acting Vice President	Heather Breck
Past President	Jenny Raymond	Secretary	Merna Manders
Treasurer	Mary Johnston	Elected member (1)	Lorraine Coull
		Elected Member (2)	Gloria Pivnick

The President thanked Peter Ginn, the outgoing Treasurer, for his dedication and work over the past 10 years and offered good wishes to him in his new role as Café Treasurer and Co-Paymaster.

Dave Bessant, Chair, HAAO S. E. Region, came forward to install the new Board and issued the oath of Office. He declared the Board duly elected for 2018/2020.

13. THANKS & ANNOUNCEMENTS

The President thanked Past President, J. Raymond, for organizing the meeting and lunch and Minos Restaurant for their good food and service. Unfortunately for us, Minos is closing soon and therefore we will be seeking a new venue for the 2019 AGM. Gratitude was expressed to Theresa Hill, Auxiliary Assistant, for all of her hard work and support.

The President thanked the Abramsky family for their donation to provide new furniture for the Abramsky Lobby which will be installed at the end of June. It was also noted that the HELPP Lottery cart will move to the Abramsky Lobby at the end of June.

15. ADJOURNMENT There being no further business, the President declared the meeting adjourned at 1:50 p.m.

Sandra Fletcher
President

Merna Manders
Secretary

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PRESIDENT'S ANNUAL REPORT

One of the big changes for our Auxiliary was the demise of HAAO as of November 2018 with the effect of also eliminating the Region conferences. Thus we will no longer be paying an annual fee to HAAO for membership, will not be attending the annual HAAO convention or Region conferences and there will no longer be any candidates for a Provincial Life Membership.

Financially speaking, we have had an extremely successful year. Our ongoing retail businesses continue to generate a healthy income while serving the needs of everyone who works, visits, and/or volunteers at the hospital. We are fortunate to have two very capable and highly qualified managers who make running their respective businesses look easy and who report to their own Committees, each under the guidance of a volunteer Convenor. Our Café manager continues to provide appetizing daily specials using available local food and produce. Thanks partly to the introduction of the Credit/Debit card machine, sales in the Café this year have increased and this has enabled us to not only cover the balance of the cost of the renovation of the space but to exceed the amount we budgeted to turn over to the Auxiliary. Thankfully the renovation was completed on time and on budget. The new display cases are bright and pristine which makes the goods on offer look even more appetizing and appealing. Although the work space behind the counters has a different configuration, our amazing and skilful staff, some of whom have been with us for 25 years or more, have coped admirably.

Our Gift/Tuck Shop sales were also over and above expectations. The Gift Shop has items for the home, lingerie, dresses, casual tops, purses, Canadian made jewelry and many sundry items useful to patients and visitors. In the Tuck Shop we offer really great coffee as well as flavoured coffees – Irish Cream, Caramel Biscotti, and Hazelnut. Our muffins, pastries and sandwiches are delivered fresh daily by the Golden Rooster and have proved so popular that we are sold out early most days. The Tuck Shop also has used books for sale at a very low cost as well as sundry items, greeting cards, newspapers and, of course, a wide assortment of candy, chips, gum, granola bars and health and soft drinks.

Another business is our Hair Salon on Connell 1 which is open two days a week, Thursday and Friday. It serves patients, visitors and staff at very reasonable prices and provides a valued service to all. Refurbished wigs are available to cancer patients at a very reasonable cost. We are always looking for donations of gently used wigs which the hair stylist refurbishes.

HELPP lottery sales in the Abramsky Lobby are steady but more volunteers are still needed. Our Lottery Booth, adjacent to the Tuck Shop on Connell 1 is open five days a week and this year generated \$20,000, which again was more than expected. Large jackpots have contributed to this excellent outcome.

Other fundraising events this year included Luncheon and Bridge events in October and April, the annual theatre trip to Stratford in June and the Christmas Bazaar in November. The 2018 Teddy Bear Campaign raised \$32,000 with 300 large bears being “sponsored”. Please check out the Fundraising section later in this report for details.

KGH Auxiliary does not just raise money. With the help of the Social Work department, we also maintain and operate the Family Services area. This is well used and continues to receive positive feedback and great donations from appreciative families who can stay overnight in the unit at no cost to be close to their critically ill family member. Special Care volunteers visit many patients at KGH, including palliative ones, on a regular basis. The Coffee Cart and Library Cart continue to be appreciated by both patients and visitors alike in waiting rooms. Our HUGS program supplies every baby born at KGH with a small gift bag of useful items for the new baby and larger bags are given to those parents who have a greater need. Everything in the bags is supplied by our generous donors.

I have enjoyed working for the Auxiliary over the year and will continue to do so in the future in any capacity required. We are lucky to have such dedicated and faithful volunteers and staff. Without them, we would not be able to achieve our goals. Thank you to all!

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ARTISTIC OUTREACH

Artistic Outreach continues to be a popular program with patients at KGH.

Launched in 2006, our group purchased a variety of artwork which was placed in patients' rooms on floors Kidd 9, Kidd 4, Connell 9 and Connell 3.

Volunteers visit with the patients on a regular basis and if they would like the picture changed, we try to accommodate them from our large supply of poster art on our art cart located on Connell 4.

Volunteers in the program are:
Convenor Janet Rosser, Jean Fraser and Marilyn Bennett

AWARDS

The Awards Committee met in late January to consider recipients for this year's awards as well as to consider how to move forward regarding certain awards after the disbanding of HAAO. Some decisions were finalized via email messages.

This past November at the HAAO Annual Meeting this organization was disbanded as a result of the inability to find members willing to take on the necessary leadership roles. Subsequently our Eastern Ontario Region was polled and their Boards also decided that there was not sufficient interest for the eight member Auxiliaries to continue meeting. This has left Auxiliaries in Ontario without an important award that is given annually to deserving members, the Provincial Life Membership. This pin and the Outstanding Service pin our Auxiliary awards annually came from HAAO. The PLM award was awarded to chosen members at the HAAO Annual Convention in November

after the recipients were announced at the KGHA Annual Meeting. In future, both awards will be given at the KGHA Annual Meeting.

The Awards Committee unanimously decided to recommend continuing to give both awards, to keep the same criteria and to replace the pins. A new name was also decided on for replacing the PLM award. This award will now be called "Award of Merit." The recommendation from the Committee was forwarded to the Board and the Board agreed to this recommendation. New pins have been designed and ordered.

I would like to thank the members of the Awards Committee for their advice and diligence in their consideration of award recipients as well as their wisdom and enthusiasm regarding keeping the two awards as we move forward post HAAO. Committee members are Barb Arniel, Bev Fluhrer, Heather Breck, Betty Anne Wilson, Lorraine Coull, Sandra Fletcher and Jill Holland-Reilly.

Chair, Sandy Thomas

CAFÉ

Last August saw the fulfillment of a long held dream by the Café staff and Auxiliary members. After years of saving and making plans, the renovation of the Café was completed. Our thanks go to Cupido construction and the hospital planning group especially Erin Eardley who kept a keen eye on the construction and gave advice when needed. Our thanks to our Café manager who helped plan the layout and worked diligently on site to make sure that every aspect and nuance was carried out. The Café staff had a two week holiday away from the kitchen and when they

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returned, things were quite different. Their patience and good humour were needed to get used to the smaller space and a new configuration of the kitchen.

Due to our attractive displays of food and a new debit/credit machine, business has increased quite a bit. Our staff is now working to provide customers with over twenty dozen eggs a day, forty loaves of bread and six dozen muffins baked fresh daily. The need for more cheesecakes that are made from scratch in our kitchen and Jello desserts have kept the staff busy. Pizza day and Taco Salad Day are still very popular as well as all the other daily specials that are made with quality and tasty ingredients. Salads and sandwiches made by our staff continue to move well.

Thanks to our Café Committee who meets with our Café Treasurer and Café Manager to vote on needed expenditures and problem solve issues where needed.

Our volunteer Host/Hostess role is primarily used at the busy lunch hour. Keeping tables clean and the front of the Café tidy and well stocked with supplies is appreciated by customers who are looking for a well maintained place to eat their lunch. Thank you.

We look forward to a successful year.

Shirley Hicks Café Convenor

CONSTITUTION

There has been only one amendment to our Constitution and By-laws this past year. This removed the responsibility for Policies & Procedures from the role of the President and gave the Nominating Committee the task of naming the Chair.

Sandra Fletcher, Chair

CORRESPONDENCE

Since April 2018, the following cards have been sent to Members, past Members and families.

- 9 Sympathy cards
- 9 Get Well cards
- 1 Miscellaneous card

Lorraine Coull, Elected Member #1

FAMILY SERVICE

The Family Services Area, which is located within the hospital, provides temporary accommodation free of charge for families of critically ill patients. This service is provided by the Auxiliary and is monitored by a committee which meets on a regular basis. This Committee provides tea, coffee and cookies, makes sure the rooms are comfortable and the washrooms are stocked with soap and shower caps. The area consists of nine rooms and two kitchenettes, one of which has a refrigerator where family members can store food. There have been several requests for a microwave but this is deemed a fire hazard by the hospital safety committee. Last year \$894.54 was spent on supplies and \$2836.54 was donated to the Auxiliary by grateful family members. The occupancy rate was slightly lower than last year at 84%.

KHSC is very supportive of this area and one of the showers was completely renovated two years ago and the cost of renovating the second shower has been approved. Several chairs from the Abramsky Lobby were brought up to replace the fabric covered chairs in the public area. This service has been in operation since in May 1993.

Jenny Raymond , Convenor.

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FUNDRAISING

Our fundraising projects this year produced a profit of \$32,500.

The Christmas Bazaar, held November 28, on Connell 3 brought in a record profit of \$7,020. The Bazaar is a popular event with both staff and patients who enjoy browsing, shopping for books, jewelry, home baking, toys, and holiday decorations and/or bid on the many special items in the Silent Auction.

It takes many volunteers to produce such excellent results and we thank all who participated; workers, telephone committee, bakers and donors. Thanks also to Environmental Services who helped so efficiently with set up and clean up, Terry Walker Manager of Dietary 3 Allergy Study Unit and special thanks to Theresa Hill for her tireless efforts on our behalf.

Other fundraisers included The Spring Fling Luncheon and Bridge, held April 12, 2018 at Cooke's Portsmouth United Church and our popular bus trip to the Stratford Festival in June to see two excellent plays - "The Music Man" and "An Ideal Husband". In November we held our second Teddy Bear Bridge at the Kingston Bridge Centre. A total of \$500 went to The Teddy Bear Campaign.

The Field Of Miracles Mural, located on Davies 5, honouring a child's birth at KGH, is an ongoing fundraiser. The mural, initiated in 2004, continues to prosper under the direction of and with the dedication of Judy Strahan. At the end of 2018 there were a total of 524 plaques on the mural.

Under the leadership of co-Chairs, Heather Breck and Alice Robertson, the 2018 Teddy Bear Campaign raised nearly \$34,000 to purchase a Carescape V100 monitor, weigh scales and ophthalmoscopes for pediatric

patients at the KGH site of KHSC. Over 350 large and small bears have been delivered to several departments at KGH that support pediatric needs including, Child Life, SADV, Emergency, NICU, Kidd 5 Maternity, and Burr 4 Adolescent Psych. In addition, bears were donated to 'Kids Inclusive' at the HDH site and to Weeneebayko General Hospital in Moose Factory.

We again welcomed the financial support of the Royal Canadian Legion Branch 560 and we are pleased to report that they will be financial partners for the 2019 Campaign. With their generous donation of \$4500 we were able to cover all the expenses of the Campaign allowing us to direct one hundred percent of bear sponsorships to the fundraising goal.

We are grateful for the support of members of the community who continue to sponsor bears and for the generosity of fundraisers at local high schools, KGH Summer Volunteers, and the Photos With Santa team who made large contributions.

A special addition to this year's campaign was a donation of a 13-foot tree for the Abramsky Lobby. We thank the McCullough family for their generosity and their assistance in transforming this tree into a wonderful attraction for the Lobby. We were able to promote the Campaign by adding seasonal decorations and Teddy Bears, and honour the memory of Mariesa and Esterina.

New bears have already been received for the fall and the Committee will meet in September to organize the 2019 Campaign.

Jean Fraser and Heather Breck, Co-Chairs

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GIFT AND TUCK SHOP

Both the Gift and Tuck Shops have had a busy and successful year.

Beautiful new fashions have been added along with co-ordinated jewellery. We welcomed Lorie as the new jewellery buyer. Toys, books, gifts and baby departments all introduced new and exciting items for every season and occasion. Our talented volunteer knitters continue to create beautiful sweaters, dresses, and blankets in lovely colours and textures for babies. Toys and lingerie participated in the KGH Auxiliary Christmas Bazaar in November.

Our Tuck Shop, too, has done very well this year. The addition of pastries, sandwiches, and wraps supplied by "The Golden Rooster", Kingston, has been well received. In June, the KGH Auxiliary staff recognition dinner was held for the Gift/Tuck Shop Staff.

The Gift/Tuck Shop staff and volunteers enjoyed a Christmas Dinner Party in December. We were very pleased to welcome new volunteers in both the Gift and Tuck Shops. However, we would like to invite anyone interested in volunteering in a retail setting to call the KGH Auxiliary office for information. I would like to thank those who work so creatively and passionately to make the Gift/Tuck Shops very successful. Their creative insight keeps all the displays looking new, bright and attractive. Approval has been given for renovations in the Gift Shop to be undertaken in the coming financial year, so keep a watch for our fresh new look.

I would like to thank our Manager, buyers, office staff and the volunteers for working as a team in helping to make our Shops successful in supporting the work of the Kingston General Hospital Auxiliary.

Merna Manders, Convenor

HAIR CARE

Although we are not on the list as a major fund raiser to The Auxiliary, we do play a most definite role in patient comfort. I am sure most people here, including the men, when experiencing a stay in the hospital or arriving somewhere after a long trip, realize that the thing that makes you feel good, is a shower and washing your hair. Well that's what this hair salon is (with exception of the shower) we are the *feel good* area of the hospital.

The hairdresser has dealt with many hair conditions over the years. Women, both young and not so young, who have been in accidents, have their long hair completely matted. Often the only way to take care of this is to cut it shorter, and in some cases to shave it off with the clippers. April handles these particular patients with compassion and care. Her reward is when a family member gives a personal thank you. We offer quality professional products in colour and perms.

Please, if you know someone who is a patient, and you are wondering what you can do for them, pick up a gift certificate from the hair salon. They will be forever grateful.

Gloria Pivnick, Convenor

HELPP LOTTERY

We have experienced an even greater slowdown in sales this year due to a shortage of volunteers to sell tickets. We have been very fortunate over the past few years to have a dedicated and reliable group of Volunteers who have been instrumental in making a success of this fundraising and enjoyable venture, but now we are in need of more volunteers - times are flexible but lunch times have proven to

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be the most successful time. A maximum of 3 hours but a minimum of 2 hours is desirable. This is a cash only task that is fairly simple but has its moments when it gets fast paced. Training time is very minimal and we are happy to be with you until you feel comfortable. The HELPP Lottery can be quite profitable but we do need more help. Please speak to Theresa if you think you might be interested.

Once again the HELPP Lottery contributed \$8,000 towards the purchase of Staxi Transport Chairs.

Ron Pushcar, Convenor

HOSPITALITY

Board and Council meetings continue to be held at no cost at the Tompkins Funeral Home on Davis Drive. We also receive free coffee and greatly appreciate their generosity.

Both of our General meetings were held at Cooke's-Portsmouth Church. Coffee is served at 11 am at the start of the meeting and the hall is nice and warm. There was a good attendance at the October meeting where Dave Canty, an O.P.P. officer who volunteers in the Elder Life program, told us about how we can secure our computers to prevent them from being hacked as well as how to avoid identity theft.

At the General meeting in March, a presentation was given by Damiano Lorrchio an operation manager in the E.R. He explained the upcoming changes that will take place during the Redevelopment Phase over the next few years.

The Annual meeting was held for the last time at Minos Village. This year it is being held at a new venue, the Travelodge. Brenda Bartlett, co-convenor, will be looking after this event.

Many thanks go to Theresa who does so much in organizing the Annual and General Meetings – it makes our job so much easier.

Jenny Raymond and Brenda Bartlett
Co-Convenors.

HUGS PROGRAM

I have had a great year. I make up about 25 to 30 bags each week for each baby born at KGH. I also make up larger bags for those new moms who need a little extra help. I now have another place to put the large bags, so we are now helping more people.

Union Gas has been generous again this year with a \$1000 cheque for blankets to be made. I buy the fleece and then take it to Union Gas. They cut it and take it to Elham, who edges the blankets for us. I am so thankful for the help.

We want to thank the people who do the knitting and crocheting of sweaters, toys and blankets. As well as the two quilting groups that make beautiful quilts for HUGS. Without these wonderful people we could not continue to make up the great bags for HUGS.

However, we can always use more knitters and crocheters! We welcome anyone who would like to help as we have a constant need for sweaters in the three months size. But no buttons or ribbons please.

In closing I would like to thank Theresa Hill, Barb Arniel and our great President Sandra Fletcher

Anne Worden, Convenor

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LIBRARY

There is a continuing need for hard cover books, paper-back novels and magazines, so please think of us when you are having a 'sort out'. The Library team distributes this reading matter to waiting rooms and patient floors where it is gratefully received by patients.

Donations may be dropped off at the Volunteer Office or at the Information Desk in the main lobby. Large print books and magazines are especially welcome.

Linda Patry, Convenor

LOTTERY BOOTH

The Lottery Booth had a good year in fiscal 2018/19. Sales and commissions increased more than 16% over the previous year, for a profit of \$23,414.06 before expenses (mainly parking) giving a net profit of \$20,588.78. Interestingly, while the increase was the same for both instant (scratch) tickets and on-line tickets, for the former it was due to a shift towards higher-priced products while the latter was due to greater sales volume, predominantly of Lotto Max. This trend may continue in 2019 as Lotto Max goes to a twice-a-week draw.

As always, I thank the volunteers who have contributed so much to maintaining our five day-a-week operation. I particularly salute those who filled in with many extra shifts this past winter when a number of people were sidelined by illness or other absences. We appreciate your dedication. Special thanks go to Theresa Hill who bears the brunt of the rescheduling to manage such disruptions.

With the help of our Volunteers we were able to transfer not only the \$17,000 forecast in last year's budget, but an additional \$3,000 for a grand total of \$20,000 to the Auxiliary General Fund.

Finally, I note that we do have some volunteers who are reducing their hours so we will be actively looking for new volunteers to join our team.

Dave Mitchell, Convenor

MEMBERSHIP

As of March 31st, 2019, we have 219 members of the Auxiliary.

In the past year we have had 22 retirements and 7 members have passed away.

We have had 11 new members.

Lorraine Coull, Convenor

MILLENNIUM ENDOWMENT FUND

The Endowment Fund was one of the ways in which the Auxiliary chose to mark the new Millennium. Fund raising commenced in 2000 with projects over and above the usual fundraising activities of the Auxiliary. The endowment fund was established in 2003 with a gift of \$200,000 from the Auxiliary.

All recipients are required to meet established criteria. Bursaries are given to support education programs which will enhance patient care at Kingston General Hospital. Unfortunately, no applications were received by March 31st this year.

Amount distributed to date: \$82,404.86

NEWSLETTER

The newsletter is the Auxiliary's primary vehicle for keeping members informed of the activities of the Auxiliary, its members and the hospital.

The newsletter was distributed to Auxiliary members five times this year – May, July,

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SECRETARY

September, January and March. These served to keep members informed of Auxiliary activities. Members who have died are also remembered and new members welcomed.

This year more members have requested receipt of the letter by email and this has saved paper, postage and time. The newsletters are made ready for mailing by Membership Chair, Lorraine Coull, with lots of help from Theresa in the office. It is very important that any changes of address are registered promptly at the Auxiliary office to ensure timely receipt of the letter.

A special thanks goes to Theresa Hill, Auxiliary Assistant, for organizing the printing and emailing of the letter as well as proof reading. Over the past year, the KGH website has also been regularly updated by Theresa to ensure the information and any necessary changes are accurate. I welcome Susan Jellinck who will be taking over responsibility for the Newsletter for the coming year.

Sandra Fletcher, Editor

POLICIES AND PROCEDURES

The Policy and Procedures committee met twice this year to ensure policies are updated to keep up with changes to hospital policies, provincial laws and the Employment Standards Act. The Committee also recommends to the Board any changes to wages and annual salaries.

Sandra Fletcher, President

During the year 2018-2019, as Secretary of the KGH Auxiliary Board of Directors, I have attended 1 General Membership Meeting, 2 Board of Directors' and Council Meetings, 5 Board of Directors' Meetings, 12 electronic meetings, 1 KGH Auxiliary Recognition event to pledge Auxiliary support for KGH Redevelopment and 1 KGH Auxiliary Annual Meeting.

I would like to thank our Auxiliary Assistant, Theresa Hill, for her work in filing and readying the minutes for our meetings.

Approved copies of all General Membership Meetings and Boards of Directors' Meetings are kept on file in the Auxiliary Office.

Merna Manders, Secretary

SPECIAL CARE

We were pleased to welcome a new volunteer to the Special Care team this spring. A second volunteer returned from a leave of absence so we now have seven active volunteers. We only made 1150 meaningful visits compared to 1620 in the previous year because the number of active volunteers was reduced for several months. We receive most of our referrals from the weekly Inter Professional care meeting to which a physician, residents, palliative care nurse practitioner, chaplain, dietician, social worker and volunteers attend. We also receive requests from nursing, social workers and family members.

In December, two volunteers attended a Palliative Medicine retreat at the Providence Care Hospital. The future of palliative care in this region was discussed which was informative and helpful.

Jenny Raymond, Convenor.

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BOARD OF DIRECTORS 2019 – 2020

President	Sandra Fletcher	Vice-President	Heather Breck
Treasurer	Mary Johnston	Elected member (1)	Lorraine Coull
Secretary – Interim	Merna Manders	Elected Member (2)	Gloria Pivnick
Past-President	Jenny Raymond		

MEMBERS OF COUNCIL 2019 – 2020

STANDING COMMITTEE CHAIRS

Awards	Sandra Thomas	Fund Raising- Co	Heather Breck
Constitution	Sandra Fletcher	Fund Raising- Co	Jean Fraser
Finance - Co	Heather Breck	Nominating	Jenny Raymond
Finance - Co	Mary Johnston	Policies & Procedures	Sandra Fletcher

CONVENORS OF SERVICES

Artistic Outreach	Janet Rosser	HELPP	Ron Pushcar
Café	Shirley Hicks	HUGS	Anne Worden
Family Services	Jenny Raymond	Library	Linda Patry
Gift Shop	Merna Manders	Lottery Booth	Dave Mitchell
Hair Care	Gloria Pivnick	Special Care	Jenny Raymond

SPECIAL OFFICERS

Hospitality - Co	Brenda Bartlett	Paymaster	Ron Pushcar
Hospitality - Co	Jenny Raymond	Paymaster - Co	Peter Ginn
Membership	Lorraine Coull	Newsletter Editor	Susan Jellinck

MEMBERS AT LARGE

Barb Arniel	Joanne Santoni
Beverley Fluhrer	Judy Strahan
Susan Geier	Betty Ann Wilson
Mary Lapeer	Kathy Wirsig
Alice Robertson	